

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, APRIL 3, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the February 28, 2024 Erie County Commission Meeting Minutes**; Roll Call: All Aye

County Administrator Hank Solowiej re Various Issues.

Intergovernmental Agreements - County Administrator Hank Solowiej mentioned that three intergovernmental agreements for Oxford, Milan and Perkins Townships are going through the meeting today.

Services Center Elevator - the Services Center elevator is inoperable for the time being. Facilities has been in contact with Schindler Elevator and it was determined that the in-ground hydraulic jack needs to be replaced, which will cost over \$75,000. This cylinder is custom manufactured so it will take some time. There is a resolution going through the meeting today declaring an emergency and authorizing the execution of an agreement with Schindler Elevator to replace the hydraulic jack. Mr. Shenigo asked if there was another way to fix this issue. Hank stated he did not ask if there was a plan B. The Commissioners decide to hold this resolution until Hank can ask the manufacturer if there is a Plan B and what the cost would be.

Sheriff Cruisers - Also going through the meeting, is an Equipment Outlay and Request Form for the purchase of five Sheriff cruisers in the amount of \$73,000 each. It was decided to purchase Chevrolet Tahoes instead of the Ford Explorers, which adds approximately \$2,000 per vehicle to the total. Tahoe's were purchased two years ago, and six new vehicles are now in operation. Mr. Shenigo questioned why there is a request for five additional vehicles when there are six brand new Tahoes on the road now. Hank mentioned that it took two years to receive them and now the County is behind with the cruiser replacement process. Mr. Shenigo asked if the outfit package can be taken off the old cruisers and put on the new ones to save money. Hank stated he spoke with Fleet Manager Roger Stanley, and that option is not a possibility, but the equipment can be sold on GoveDeals. Mr. Old mentioned that he is in agreement with the purchase of the five Tahoes to keep the replacement rotation moving along.

Public Comment re Agenda Items.

Apex Clean Energy, Roger Hunker, stated that the tour for Wheatsborough has been set for Tuesday, May 7th at 9:30 a.m. He noted that the County Engineer, County Auditor, and Groton Township Trustees have also been invited to the tour.

Mr. Hunker reminded the Commissioners that, as part of the PILOT, payment needs to be made in July to a nonprofit organization that deals with economic development.

On motion of Mr. Shoffner and second of Mr. Old, Board reappoints Tom Tucker to the **Extraordinary Fee Committee**, expiring 12/31/24; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **declaring certain personal property is not needed for public use** and authorizing the sale of this item by private sale; Roll Call: All Aye (#24-96 - Adult Probation Mike Frank's firearm)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into agreement with **R & I Construction, Inc.**; Roll Call: All Aye (#24-97 - Harmon Road Structure F-408 Replacement, Florence Township)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between the **Erie County Sheriff and Total ID Solutions, Inc.**; Roll Call: All Aye (#24-98 - providing upgrades and technical support to the Ohio CCW ID system at the Sheriff - \$3,020)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an Intergovernmental Agreement with **Oxford Township Trustees**; Roll Call: All Aye (#24-99 providing funding in the amount of \$114,946.75 re tar and chip on Wood Road, Huber, Road, Bryan Road, Ransom Road and perform road striping)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Carpet Mill Outlet, Inc.**; Roll Call: All Aye (#24-100 - Services Center first floor carpet replacement - \$13,340.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an Intergovernmental Agreement with **Milan Township Trustees**; Roll Call: All Aye (#24-101 - \$90,000 for McIntyre Road Guardrail Replacement)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing payment for services and supplies provided re: CDW Government, LLC; Roll Call: All Aye (#24-102)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and a budget modification** re General Operating Fund: Sheriff and Public Defender; Sheriff Policing & SRO Fund; Probate - Computerization Fund; Special Projects McGookey Fund; and Adult Probation Fund; Roll Call: All Aye (#24-103)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#24-104)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC**, located at 1500 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007 for installment payments for sewer tap services; Roll Call: All Aye (#24-105)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC**, located at 1500 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007 for installment payments for water tap services; Roll Call: All Aye (#24-106)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC**, located at 1600 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007 for installment payments for sewer tap services; Roll Call: All Aye (#24-107)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Bayberry Cove, LLC**, located at 1600 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034-007 for installment payments for water tap services; Roll Call: All Aye (#24-108)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-109)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an Intergovernmental Agreement with **Perkins Township Trustees**; Roll Call: All Aye (#24-110 - \$136,889.45 for Bell Avenue Resurfacing Project)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Perry ProTECH, Inc. through US Bank Equipment Finance**; Roll Call: All Aye (#24-111 - providing a lease agreement for three copiers for Clerk of Courts - \$5,000)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **National Carpet Mill Outlet, Inc.**; Roll Call: All Aye (#24-112 - Probate Court Carpet Replacement Project - \$20,100)

Equipment Outlay and Request Form - Mr. Old stated he is supportive of upgrading equipment to make sure Erie County roads are open in the winter time. He believes it's important for parents to be at work and children to be at school. Mr. Old is frustrated that schools need to close or have two hour delays because of road conditions. The Equipment Outlay and Request Form in question is for a Swenson stainless steel under-tailgate spreader in the amount of \$17,500 that the Engineer's Office would like to purchase. Mr. Old inquired if this request was "jumping the gun", due to the fact that the State may help fund this upgraded equipment. Hank mentioned that there has been no word whether the State will help fund the upgraded equipment for salting the roads. The Commissioners' will approve this request.

Travel Request Form - Mr. Old stated that he appreciates Mr. Farschman attending a Surveyor's Workshop on April 4, 2024. The State of Ohio requires engineer's in the state to have dual certification and he is glad to know that Mr. Farschman is continuing his license education that will be put to use. He stated that there are about five people in the entire county that have dual certification, with Mr. Farschman being one.

Board approves Revised Auditor's Certificate for **Erie County Prosecutor's Office** in an additional amount of \$60,000 re providing legal counsel regarding the administration of funding received under Title IV-E of the Social Security Act for ECDJFS.

Board approves Revised Auditor's Certificate for **City of Sandusky** in an additional amount of \$20,000 re providing non-emergency transportation services for Job and Family Services.

Board approves Revised Auditor's Certificate for **Dietrich Company** in an additional amount of \$4,700 re money courier services for DOES.

Board executes support letter to The Honorable Theresa Gavarone, Senate Building, 1 Capital Square, 1st Floor, 138, Columbus, Ohio, re **the Cold Creek Foundation's request for funding through the One-Time Strategic Investment Funds for the water quality improvement plan.**

Board approves Equipment and Outlay and Request Form for **Emergency Management Agency** re 2024 Chevy Silverado 2500 HD Crew Cab 4WD in the amount of \$59,985.

Board approves Equipment Outlay and Request Form for **Sheriff's Office** re five fully equipped and outfitted road patrol vehicles in the amount of \$365,000.

Board approves Equipment Outlay and Request Form for **Engineer's Office** re Swenson stainless steel under-tailgate spreader in the amount of \$17,500.

Board approves Travel Request Form for Dawson Koelsch and Andrew Schoewe, DOES, traveling to Richfield, Ohio for CDL testing on 4/3/24 at no cost.

Board authorizes expenses for **Monica Manasco**, Adult Probation, attending Ohio Community Corrections Association Annual Conference in Columbus, Ohio, on 4/25 and 4/26/24 in an estimated amount of \$350.00 (registration fee).

Board authorizes expenses for **Christina Kaman**, Adult Probation, attending Ohio Community Corrections Association Annual Conference in Columbus, Ohio, on 4/25 and 4/26/24 in an estimated amount of \$350.00 (registration fee).

Board authorizes expenses for **Jacob Cooper**, Adult Probation, attending Ohio Community Corrections Association Annual Conference in Columbus, Ohio, on 4/25 and 4/26/24 in an estimated amount of \$350.00 (registration fee).

Board authorizes expenses for **Jack Farschman**, Engineer, attending Surveyor's Workshop in Ada, Ohio, on 4/4/24 in an estimated amount of \$140.00 (registration fee).

Board authorizes expenses for **Tim Jonovich**, Emergency Management, attending Beaver Valley Power Station Exercise Dry Run in Ambridge, Pennsylvania, on 4/2/24 in an estimated amount of \$176.00 (per diem rates for hotel and meals).

Board approves Personnel Action Forms for **DOES** re **Austin Sharp**, from Laborer - Landfill to Plant Operator I - Treatment effective 4/8/24; and **John Kanney**, Equipment Operator I - Landfill, resignation effective 3/7/24. Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Andrea Blausey**, full-time STNA, rate increase due to completion of probation effective 3/19/24; **Rachel Carey**, LPN part-time, employment effective 3/29/24; **Taylor Danley**, full-time STNA, rate change due to shift change effective 3/22/24; **Elizabeth Jones**, full-time STNA, rate decrease due to shift change effective 3/31/24; **Melissa Jordan**, full-time STNA, rate increase to due completion of probation effective 3/19/24; and **Kelly Wolbert**, full-time RN Supervisor, resignation effective 4/20/24.

Board approves Personnel Action Form for **Regional Planning** re **Ellen Schirg**, Planner, successful completion of probation effective 4/16/24.

Received letter from Sheriff Sigsworth re estimate of \$250.00 to be charged on **gasoline credit cards** for the month of May 2024, per O.R.C. 301.27.

Received letter from Sheriff Sigsworth re **Transportation of Prisoners Report**, per O.R.C. 325.07.

Received memo from Ohio Department of Job and Family Services re **mandated share for State Fiscal Year 2025**. Erie County's share is \$245,938.

Received **2023 Safe Harbour Domestic Violence Shelter Annual Report**.

Received **2023 Erie County Municipal Court Annual Report**.

Received **Monthly Financial Report** for the month of March 31, 2024 from Erie County Auditor, per O.R.C. 319.15.

Received copy of **Safe Harbour Domestic Violence Shelter, Inc. and Subsidiary audited financial statements** for the years ended December 31, 2023 and 2022.

Received copy of 2/28/24 **Erie Ottawa International Airport Authority Board** meeting minutes, 3/27/24 meeting agenda, and financial report for the months ended February 29, 2024 and 2023.

On motion of Mr. Old and second of Mr. Shoffner, Board enters into **Executive Session**, pursuant to O.R.C. 121.22(G)(1), to consider the **dismissal, discipline and demotion of a public employee** and to invite the following person: Utilities Director, John Rufo; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 11:25 a.m.; Roll Call: All Aye

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